



MCDONALD COUNTY

Anderson Municipal Court

Administrative Order

2025-_____

ESTABLISHING A VIOLATIONS BUREAU

1. I am the Judge of the City of Anderson Municipal Court
2. This court has original jurisdiction over animal control violations, housing violations and/or traffic violations in this municipal court.
3. By this court order, I am establishing a local violations bureau under Rule 37.49 to include all violations contained in the Uniform Fine Schedule established by Rule 37.495, except those that are not offenses within this County.
4. I hereby designate Erin Dornon, as the violations bureau clerk. It shall be her duty to accept appearances, waiver of trials, pleas of guilty, and payment of fine and costs for the designated violations, enter the pleas on the record and transmit the violation records as required by law.
5. A person may pay the specified amount of the fine and costs to the bureau in person, by mail, or through an electronic payment system before the court date and time for the initial court appearance. Said payment constitutes a guilty plea, waiver of counsel, and waiver of trial.

SO ORDERED:

Date

Erin Willis, Municipal Judge for City of Anderson